

AIRCREW PUBLICATIONS AMENDMENT REQUEST

References		MAP-01 Chapter 8.2			
Originating Unit					
Title/Address					
<input style="width:100%; height:20px;" type="text"/>					
<input style="width:100%; height:20px;" type="text"/>					
Reference		Date			
<input style="width:350px; height:20px;" type="text"/>		<input style="width:150px; height:20px;" type="text"/>			
Air Publication / Document*					
Publication / Document No.				To Amdt / Issue / Revision Date*	
<input style="width:500px; height:20px;" type="text"/>				<input style="width:100px; height:20px;" type="text"/>	
Title					
<input style="width:100%; height:20px;" type="text"/>					
Section / Chapter / Page / Paragraph					
<input style="width:100%; height:20px;" type="text"/>					
Part 1 - Requested Amendment and Suggested Revision					
(Use continuation sheet(s) if necessary and firmly attach all diagrams etc.)					
Originator's Signature		Rank and Name	Tel No.	Appointment	Date
<input style="width:180px; height:20px;" type="text"/>		<input style="width:150px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>
Part 2 - User Authenticator's Comments		Serial No.			/ /
<input style="width:350px; height:20px;" type="text"/>		<input style="width:100px; height:20px;" type="text"/>			<input style="width:20px; height:20px;" type="text"/>
Proposed Priority:	Immediate*	Rapid*	Routine*		
<input style="width:80px; height:20px;" type="text"/>	<input style="width:80px; height:20px;" type="text"/>	<input style="width:80px; height:20px;" type="text"/>	<input style="width:80px; height:20px;" type="text"/>		
<input type="checkbox"/> Other publications affected have been reported at:					
<input style="width:100%; height:20px;" type="text"/>					
User Authenticator's Signature		Rank and Name	Tel No.	Appointment	Date
<input style="width:180px; height:20px;" type="text"/>		<input style="width:150px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>
Send to Project Team:			Copy to:		
			OC Handling Squadron		
			Boscombe Down		
			Salisbury		
			Wiltshire		
			SP4 OJE		
			FaxNo: 01980 662037		
			x400: ACAS-HANSQN-OC		
			e-mail: ACAS-HANSQN-OC@hansqn.mod.uk		
plus Copy to Release to Service Authority (RTSA)					

* Delete as appropriate

OFFICIAL-SENSITIVE*

Part 3 Project Team Action		Serial No.	/	/
(Please include any report/letter references)	Approved Priority:	Immediate*	Rapid*	Routine*
<input type="checkbox"/> Other Mk's affected and relevant UA notified When complete, send to Publication Organisation				
Signature	Rank/ Grade & Name	Tel No.	Appointment	Date
Part 4 – Publication Organisation/Handling Squadron*				
<input type="checkbox"/> Requested Amendment incorporated <input type="checkbox"/> Requested Amendment rejected (see below)				
Incorporation Details:				
Copy to be sent to Originator, UA and PT				
Incorporated by Publication Organisation*	Name	Tel No.	Date	
Handling Sqn PO's Signature*	Rank / Grade & Name	Tel No.	Date	

Instructions for Use

1. MOD Form 765X has been introduced to maintain an approval trail of changes to aircrew publications and documents to ensure that both the User Authenticator and Handling Sqn are involved at the earliest opportunity after the form has been raised.
2. MOD Form 765X is to be raised by the individual who observed a deficiency, omission or inaccuracy in the Aircrew Manual, Flight Reference Cards, Operating Data Manual, Mission Operating Procedure cards, Flight Test Schedule or Aircrew Landaway Flight Servicing Schedule. Apart from typographic errors and/or grammatical changes, a separate MOD F765X is normally to be raised for each system deficiency, omission or inaccuracy being reported.
3. When an individual raises a MOD Form 765X (by completing the header detail and Part 1) he is to send the form to the User Authenticator, (RAF: STANEVAL; Army: A Avn Stds, HQAAC; RN: Naval Flying Standards Flight, RNAS Culdrose or RNAS Yeovilton as appropriate).
4. On receipt the User Authenticator is to complete Part 2, enter a serial number consisting of a 3-letter MOB designator, a 3-digit number (starting with 001 from 1 Jan each year) and 2 digits for the year (eg BZN/016/05), comment as appropriate and pass the form to the Project Team (PT), with a copy to Handling Sqn and a copy to the appropriate Release to Service Authority (RTSA). An electronic version of the Form is available on the Defence Intranet and the Form can be submitted electronically by the UA in the first instance but must be followed up by a signed hard copy.
5. The User Authenticator is to keep a register of all MOD Form 765X arisings.
6. The PT is to complete Part 3 of the MOD Form 765X and forward it to Handling Sqn or the Publication Organisation (copy to Handling Sqn), as appropriate, for action.
7. When the change proposed in the F765X is deemed by the UA or PT to be of an urgent flight safety or operational nature, the PT can authorize HS by e-mail to proceed with the appropriate amendment action in advance of the completion and signature of Part 3 of the F765X. When issue of an ANA closes a F765X, the Publication Organisation is to raise a Tech Pubs task to ensure that the change is incorporated at the next routine amendment.
8. Priorities: Immediate - ANA Action, Rapid - Next AL/AIL, Routine - within a year.

* Delete as appropriate